

Project Progress Meeting Minutes
Pin 013341.00

June 4, 2010 11:00 AM

Attendees:

Alan Perkins Mike Desrosiers Ed Karpinski Carole Brush
Roger Barham

Work Completed:

- Grading Aggregate base Limerick Rd to West Cole Rd.
- Placing Aggregate base course 4750 - 4820

Work schedule for next week:

- Will begin placing aggregate base Course Limerick Rd to 4750 in areas to be widened.
- Placing boulders.

Unitil:

- There are encroachments on the ROW along the Hallczuk Property. Unitil will take care of this.
- The dimensions and location of the Crossing for the Hallczuk properties is required as soon as possible so that the contractor can do the work in this area prior to placing the stone dust surface.
- ROW limits at Hallczuk property will be researched to locate fence and tree plantings.
- There was discussion about Hidden Meadows and Bass Roads and the upgrade of the crossings there and the impact on the trail. Bollards and truncated domes will be placed in concrete pad and when work on the roads is done (by others) the pavement will match into these pads.
- **Unitil and Eastern trail will each supply a lock for each collapsible bollard. This will require 33 from each.**
- West Cole Rd will be constructed per Alan Perkins sketch. Contractor has a copy. Unitil will supply a gate to be placed there. BIG will give DOT price for that work.

Other Issues:

- A proposal for construction of the embankment east of the turnpike will be presented to MDOT Monday and a decision should be reached within a week. An option will be selected and presented to BIG soon after asking for pricing for the work.
- MDOT has given the go-ahead for the drainage portions of this work to begin as soon as possible. This work should commence by the end of June.

3. Status at 6/08 still same as on 5/10- Unitil is waiting on DHAI's revisions. Unitil will attend both Site Plan Review Mtgs and assure PB that they have no objection to ET & will sign CoLo as soon as plans received and reviewed.
 - iv. DHAI working on NRPA & DEP permitting
- b. Target Schedule for FD completion is June 30, 2010 – per DHAI/ETMD contract. DHAI moving slower than anticipated. Construction anticipated Summer/Fall, 2010.

2. Funding:

- **High Priority Projects; PACTS Earmark Projects; MDOT Quality Community**
 - i. HPP Status (see March summary report for details)
 - Per John A, submitted & “authorized”. (cleared for possible funding).
 - ii. PACTS (see March summary report for details)
 - Scarborough app pend for \$1,000,000 (\$800k w/ match of \$200k) ET trail, Nonesuch bridge
 - iii. Fiscal Year 2011-2012 Quality Community Projects
 - Submittals due end of June 2010 for next round of funding ([application at http://www.state.me.us/mdot/projects-grant-applications/qcp/index.htm](http://www.state.me.us/mdot/projects-grant-applications/qcp/index.htm))
 - Anita R submitting for S Berwick; Bob H working with Scarborough for their submittal

3. ETMD Operational Priorities

- **Route Closures**
 - i. Terrence Parker brought to our attention an unexpected closure: “There is an over-pass on the Rt.1 By-pass in Kittery (and Route 10) that is forcing the ET to be closed for 2 years” – in bringing it to the attention of MDOT we were advised it was an oversight that the ET was not notified but that there were public hearings held in Kittery prior to commencing the project.
 - ii. MDOT also advised: “By coincidence, another bridge is expected to be closing on the Eastern Trail. The bridge is on the Great Hill Road in South Berwick over the Great Works River.”
 - iii. Re Kittery: Suzanne P (ETMD rep); MaryAnn Conroy (Kittery DPW); Terrence P all involved in attempting to find a safe detour route. MDOT will supply needed signs once route is determined. At the moment the detour for vehicles is not a safe alternative for bicycles. FMI – please see Suzanne P or Terrence P.
 - iv. Re South Berwick: Anita R volunteered to attend the public meeting 6 PM Wed June 9. The S Berwick construction will occur this winter and should only involve 3 – 4 months. An alternate route here will not be as much of a challenge as the Kittery situation. FMI – please see Anita R
- **Dues – due July-August – 2010**
 - i. Initial letters, invoices sent out in Jan, 2010; follow up will go out after 6/18
 - ii. \$5,000 each received from Scarborough, Eastern Trail Alliance; Saco, Biddeford, OOB & S Berwick appear to be in; others?? Need status from Kennebunk, Kittery....
 - iii. Arundel expressing major concerns – ETMD supplied cost per mile paper to Tad for presentation at 6/9/10 town meeting. Two ETA (Arundel citizens) members attending meeting in support of ET – if anyone from ETMD can go in support it would be appreciated. See Tad Redway for details.
 - iv. Wells budget committee voted “No” but John A gained a supporter after his recent presentation- See John for more details. John A to follow up.
- **ET Map Status**
 - i. Pending Items: **same as in April.....**
 - Photos & info points are needed from South Portland
 - Sponsors!! Municipalities to report on progress at June meeting.
- **Signage**
 - i. Signs: At April ETMD meeting, Dan agreed that there would be MDOT funding available for signage – Jessica putting together proposed plan - ETMD to discuss at June meeting. See graphics sent out to all by Jessica – **attached fyi.**
- **ETMD Monthly Financial Report**
 - i. May Report (**attached FYI**)
- **Website <http://www.eastertrailmanagement.org/index.html>**
 - i. ETMD website completed – will go live by 8/23
- **Develop Owner’s Manual**
 - i. Outline presented by Bob H.; committee formed: Carole B, Jessica W, Bob H.; Updates July meeting.

ATTACHMENTS



Eastern Trail MANAGEMENT DISTRICT

Monthly Summary May - 2010

1. Ongoing Projects:

- **Kennebunk – Arundel - Biddeford - PIN13341.00**
 - i. **Construction Phase:** (MDOT Summary from 4 jun 10 attached)
 - a. Completed: Aggregate base & retaining walls in place.
 - b. ETMD Action Items:
 - i. 33 locks need to be ordered and supplied to MDOT ASAP-CB working on best price options
 - ii. SMMC spur trail – MDOT/BIG put down gravel up to SMMC property line. ETMD to formalize agreement with SMMC. SMMC had agreed to place gravel on their portion to complete.
 - iii. Kiosks - ETMD please review and provide feedback – Plans reflect 2
 - 1. one near the SMMC parking area – which will be placed on the trail next to the cut off to the spur trail
 - 2. the other proposed off of Route 35 – according to the construction crew – there is no likely place to put it there. Two areas recommended– one on trail half mile down from Route 35 – the other adjacent to “proposed spur trail” from the school. Do we know if there are plans to build that trail? Last I recall there was some question as to whether it could be done and – if so – who would foot the bill for it.....
 - c. In Process: HNTB /Sebago Technics’ draft report re slope failure revised and sent out 6 jun 10; mtg set for 11 jun 10 to review.
 - d. Schedule: See April Summary for detail – Still on target for opening Fall, 2010 with exception of Turnpike bridge which will be Spring, 2011.
 - e. Design Alternatives: Alan, Ed, Joel (MDOT), Jeff (FHA) and Roger (Unitil) completed analysis of areas where trail will be extended from 8’ to 10’ - great progress made – plans being updated on site.
 - f. Turnpike Bridge: See April Summary for detail - recommendations for bridge enhancements incorporated ...” (current graphic update attached fyi)
 - g. Meetings: Email eta@easterntail.org or perkinsa@pbworld.com if interested
 - **Saco to OOB – Cascade Road to Thornton Academy - PIN 13340.00**
 - i. **Status Final Design** (No update report received from DHAI since last month)
 - a. Secure all easements; permits; etc.
 - i. Site Plan Reviews
 - 1. OOB – 7 PM June 10 Thursday
 - 2. Saco – 7 PM June 15 Tuesday
 - ii. Crossings & Bridges (Waiting update rom DHAI)
 - iii. Easement/CoLocation Status
 - 1. 4 easements required:
 - a. Saco – TA; Saco Inn & Suites, Silver Spring Campground
 - b. OOB – Townsend
 - 2. Re above – must follow MDOT LPA process involving appraisals, offers to property owners
 - a. All owners have been approached and are agreeable
 - b. DHAI seeking MDOT certified appraisal firms – found 2 – 1 much lower \$ - ETMD submitted proposal to MDOT for approval