

**ETMD Board of Directors – Agenda**

**Kennebunk Town Hall - Third Floor Conference Rm – November 18, 2015 - 8:30 – 10:30 a.m.**

1. **Introductions – 3 min**
2. **Minutes of October 14, 2015 (Bill Reichl will send) – needs vote - 5 min**
3. **Financial Priorities – 20 min**

* Review of current financial report – Val/Carole (to follow by Monday) – **needs vote**
* Initial 2016 request for dues – **needs vote -** Marianne/Carole
  + Schedule visits to town managers and/or budget committees – Marianne/Carole
* ETMD to hold Public/private funds for trail development – **needs vote** - Carole/Bill
* Status 990 and RHR audit – Marianne/Carole

1. **ETMD Priorities - 90 min**
   * Management Policies & Procedures
     1. Reports from Executive Director and Municipalities (includes status on new projects - Kennebunk, OOB, Scarborough, Wells & Unitil re CLA)
     2. Future ET planning – **Carole**
        + Office space and storage – **needs vote**
        + Outreach & funding
          1. Update on directional trail signage and ETA outreach campaign
     3. Trail Maintenance/Repairs/Municipal Reports – Carole
2. **Other Business - 2 min** – issues? Concerns
3. **Next Meeting** – December 9, 2015
4. **Adjourn**