



**Eastern Trail Management District Board Meeting
July 13, 2022
Minutes**

Saco Community Center, Rm 104, 75 Franklin St

In attendance:

- South Portland – none
- Scarborough – none
- Old Orchard Beach – none
- Saco – Ryan Sommer
- Biddeford – none
- Eastern Trail Alliance – Joe Yuhas
- Sandy Gilbreath, ED Kennebunk Land Trust
- Arundel -- none
- Kennebunk – Bryan Laverriere
- Wells -- none
- North Berwick – Mark Reid
- South Berwick – None

❖ **Welcome & Introductions**--meeting started at 8:40am

Trail Signage Policy

- Discussed the existing sign on the ET/Until right of way in Kennebunk (abutting Kennebunk Land Trust property). It was determined that the existing sign would be moved onto the KLT property 33ft from the centerline of the property, and a new kiosk would be added adjacent to the sign behind the right of way on the trail. This same 33ft standard will be applied to Arundel Conservation Trust's sign that is currently within the right of way. A new agreement will be drafted to reflect the trail access point from the KLT property, and the Arundel Conservation Trust's existing trail agreement will be revised to reflect the 33ft requirement from the centerline of the trail.

Consent Agenda – Discussion and vote:

- May and July meeting minutes – no action had been taken on the May meeting minutes since there was not a quorum. The minutes from May and July will be acted upon at the September meeting.
- May and July Treasurer Reports – no action had been taken on the May Treasurer's Report since there was not a quorum. The treasurer reports from May and July will be acted upon at the September meeting.

Kennebunk to N. Berwick Engineering RFQ –The pending work to put the engineering design bid out to bid was discussed. This will take place once the HUD grant information is finalized. It was suggested by ETMD that an RFQ be put out to solicit competition and the a handful of firms can be



asked to submit full proposals for the bid this fall (2022) or early winter.

design work. It is anticipated this will be out to

Previous Action Items

- "Outside Interest" nonvoting board seats – no discussion.
- Winter trail use policy (bikes, skiing) – no discussion.
- Trail Counts for 2022 – counts will be done in August with participation including GPCOG and SMPDC for a 2 week period.

New Business

- None

Meeting was adjourned at 10:00 a.m.

Next meeting is scheduled for Sept 14, 8:30-10:00AM at the Saco Community Center, Room 104, 75 Franklin Street – an in-person meeting.

Submitted by Jon Kachmar, Executive Director