

**ETMD Board of Directors - Minutes**

**Kennebunk Town Hall - Third Floor Conference Rm December 9, 2015 - 8:30 – 10:30 a.m.**

In Attendance:

Marianne Goodine, Chair – Wells

Bill Reichl, Vice-Chair – Scarborough

Greg Tansley – Secretary – Biddeford

Bob Hamblen – Saco

Scott Wentworth - Kennebunk

Joe Yuhas – ETA  
Jim Bucar - ETA

John Andrews – ETA  
Carole Brush – ETMD – Executive Director

Meeting called to order at 8:35 AM

1. **Introductions**
2. **Minutes of November 18, 2015**

* *Motion to Approve Andrews/seconded by Bucar/Unanimous*

1. **Financial Priorities**

**Financial Report**

* *Brush – We are now ahead of budget.*
* *Brush – The odd number in the revenue is the bench that was installed in Biddeford.*
* *Overall we have a balance of $73,000 mid-year so we may be able to do some additional things*
* *Motion to approve Yuhas/seconded by Hamblen/Unanimous approval*

**Dues**

* *Brush – Wells has received their request. The other towns will get theirs sent to them next week. N. Berwick, Kittery, and Eliot – Carole would like to reach out to them. No intent to reach out to South Portland.*
* *Andrews note “Mile 0” is different in South Portland and there are two “Mile 0”’s about a quarter mile apart. Carole to reach out to them about this.*

**Audit status**

* *Brush – Audit is complete and 999 filed. Carole has the reports but on her computer, not in paper format with her.*

1. **ETMD Priorities**

**Reports**

* + - *Brush – Kennebunk/S. Berwick/Wells*
      * *Patrick Adams met with Carole and others and toured the section of the ET that is yet to be built.*
      * *There is $500,000 to spend but it won’t go far.*
      * *Challenges include the need for 2 bridges and wetland issues and having to go by Maine DOT requirements drives the costs up.*
      * *Trying to get cost estimates together and will re-touch base with Patrick Adams.*
      * *Recommend looking for other funding sources, especially since Maine DOT standard would not be required if using non-Maine DOT $.*
    - *Bucar*
      * *Average cost per mile of trail is about $600,000.*
    - *Yuhas*
      * *Patrick suggested using box culverts in locations where the road is significantly higher than the trail as opposed to bridges.*
      * *We may want to talk with Pratt-Whitney about the section of the trail (unbuilt) near them about their participation.*
    - *Bucar*
      * *Publicity regarding the tour might be a good thing.*
    - *Brush*
      * *Would like to come up with an estimate regarding maintenance of the trail.*
      * *Hamblen agreed to take the lead on this and develop a questionnaire for DPW’s.*

**Scarborough Project – Design Status**

* *Reichl*
  + *Currently under review by Army Corps of Engineers and Maine DEP.*
  + *Once that is complete will go to full design.*
  + *Construction delayed to at the earliest Fall 2016, but likely Spring 2017.*
  + *$1.55 million to Scarborough from Maine DOT.*
  + *$650,000 from PACTS to complete the project.*
  + *Bicycle Coalition of Maine has promised Maine DOT $900,000.*
  + *Scarborough is going to try to budget monies as well but not sure what at this point.*

**Current Trail operations and Maintenance**

* *Hamblen*
  + *Andrews is rattling chain in Saco regarding the sandy portion of the trail near Sweetser.*
  + *Working on signs for Saco and OOB. Hopes to have the signs manufactured and installed before the snow flies.*
* *Brush*
  + *There was a wash out in Arundel and Unitil is fixing it.*
  + *Yuhas, Hamblen and Brush attended a Unitil meet and greet breakfast and ETMD was well received and had a table.*
* *Tansley*
  + *Biddeford completed the connector project last week.*
* *Yuhas*
  + *Suggested Biddeford look at removing the caution loose gravel signs.*
* *Hamblen*
* *ETA has gotten a $2,500 grant from a foundation to do bollard work.*
* *Brush*
  + *Wanted to address the letter to the editor about hunting in Scarborough.*
  + *It seems hunting is allowed on the ET where IF&W own the trail and apparently you can shoot from the trail itself.*
  + *Yuhas*
  + *We owe it to our users to do more to warn them of hunting (in the long term).*
  + *Hamblen*
  + *Looking forward to 2016 perhaps we should put FAQ’s on the website*
  + *Since we know where IF&W stand, should we find out where Unitil and Maine Water are with regards to hunting?*

**Future ET planning – Carole**

* + - * *Brush - Office Space and Storage.*
        + *Files must be kept intact.*
        + *Ceiling continues to leak.*
        + *Current cost is cheap though and alternatives they have looked at are more expensive. Pay $325/month now including heat. Other options in North Dam Mill are $425/month and $550/month. Storer Street in Saco has space available - Very nice but can’t justify $725/month.*
        + *Still need to find a home for the files to keep them safe.*
        + *Brush - Outreach and Funding*
      * *Continue to look for alternative funding sources through grant opportunities.*
    - *Andrews – Need to conduct an engineering feasibility study to go south of Route 91.*
    - *Hamblen – Focus should be on Kennebunk and Wells and perhaps we should ask people of interest to attend the January and/or February ETMD Board meetings.*

1. **Other Business** 
   * + *Yuhas – SETA planning a 5k run out of the Kennebunk Elementary School with goal of getting town in the south involved, particularly with kids.*
2. **Next Meeting** – January 13, 2016
3. **Adjourn**
   * + *Motion to adjourn Hamblen/seconded by Yuhas/Unanimous Approval. Meeting adjourned at 10:12 AM.*