

**ETMD Board of Directors - Minutes**

**Kennebunk Town Hall - Third Floor Conference Rm – January 13, 2016 - 8:30 – 10:30 a.m.**

In Attendance:

Marianne Goodine, Chair – Wells

Bill Reichl, Vice-Chair – Scarborough

Greg Tansley – Secretary – Biddeford

Bob Hamblen – Saco

Eric Labelle - Kennebunk

Joe Yuhas – ETA  
John Andrews – ETA  
Carole Brush – ETMD – Executive Director

Meeting called to order at 8:41 AM

1. **Introductions**
2. **Minutes of November 18, 2015**

* *Motion to Approve Andrews/seconded by Yuhas/Unanimous*

1. **Financial Priorities**

**Financial Report**

* *Brush – We are doing fine.*
* *Motion to Approve the Financial Report Andrews/seconded by Yuhas/Unanimous*

**Audit status**

* *Brush – Audit is complete and 990 filed. Carole passed out several of the audit reports.*
* *Hamblen suggested putting the audit reports on the website.*

**Dues Letters**

* *Brush – All letters requesting dues have been sent out.*

1. **ETMD Priorities**

**UNITIL MEETING RECAP**

* + - *Brush – Good meeting on Friday included Unitil, Hamblen, Brush, et. al.*
    - *Brush – Reviewed the S. Berwick to Kennebunk Section*
    - *Hamblen – It feels like Unitil are getting on board with the Eastern Trail. Much thanks to Carole to building the relationship.*
    - *Andrews had a question about proposed Section 5 of the new CLA Re: Motorized vehicles – what about motorized wheelchairs?*
    - *Tansley suggested there should be a definition of “motorized”.*
    - *Hamblen – Look at ASHTO for ADA requirements and definition of motorized…?*
    - *Tansley – Reviewed Guy Casavant’s comments and will forward to Carole.*
    - *Hamblen – Feels that what Unitil practices isn’t necessarily what is writing and they will work with us.*
    - *Tansley – Asked who the Municipal Maintenance Agreements are with?*
    - *Was explained with no one in particular and was a signed document agreeing to do certain activities.*
    - *Brush – The CLA is between ETMD and Unitil, so the question is does it apply to municipalities?*
    - *Reichl – Re: Kennebunk-S. Berwick CLA – If N. Berwick are not a part of ETMD can we speak for them?*
    - *Hamblen – Offered to run it by Tim Murphy regarding the relationship between ETMD, Unitil, and the municipalities.*
    - *Kennebunk/S. Berwick/Wells*
      * *Discussed funding options.*
      * *Brush – SMPDC to pursue a PPI on behalf of Kennebunk and Wells.*
      * *Hamblen – Paul Schumacher has several thousand dollars and has been working on a York County Trails Assessment. Apparently he just got another $8k. Is there anything out there a little grant $ could go towards?*
      * *Brush - Office Space and Storage.*
        + *Brush – still no office space but continuing to look.*
        + *Brush – need to move the files. If not in Saco City Hall, then there is the $55/month storage space in the Biddeford Mills.*
        + *Hamblen – will check on Saco.*
        + *Motion to Approve $55/month if needed for storage of the files Andrews/seconded by Yuhas/Unanimous.*

**Saco – Slope by I-195/Sweetser**

* *Hamblen – The slope was addressed before the snow flew but it is likely temporary only. Just stone dust and would be better if it were reclaim or paved. 150’-200’ of section.*

**Locks**

* + *Hamblen - Thanks to Carole for getting the locks resolved and they are now opening again.*
  + *Brush –OOB, Saco, Biddeford, Arundel and Kennebunk may want to keep up with spraying locks as is the custom in Scarborough.*

**Scarborough Project – Design Status**

* *Reichl*
  + *Army Corps of Engineers and Maine DEP have given the okay to the preferred route.*
  + *Now looking for the additional $1 Million needed.*

**Biddeford Art Project**

* *Brush*
  + *ETA Art Committee will be contacting Guy Casavant Re: Interpretive Art Panel*
  + *Location would be where the wash-out was, perhaps on the culvert itself, facing to the east.*

**Trail Signage/Outreach**

* *Hamblen*
  + *Saco/OOB installing a few street crossing signs to help people know where they are.*

1. **Other Business**
2. **Next Meeting** – February 10, 2016
3. **Adjourn**
   * + *Motion to adjourn Hamblen/seconded by Andrews/Unanimous Approval. Meeting adjourned at 10:25 AM.*