

**ETMD Board of Directors –Agenda**

**Kennebunk Town Hall - Third Floor Conference Rm – January 11, 2017 - 8:30 – 10:30 a.m.**

1. **Welcome & Introductions – 2 min**
2. **Minutes of November 9, 2016 - (included) needs vote - 3 min**
3. **Financial Report – Carole, Val (November, December included) – needs vote – 10 min**
   * Budget Status
   * Audit Status

1. **Operations – 45 min - Carole**
   * QuickBooks software – upgrade needed
   * Update on Maine DOT funding process
   * Review, set priorities for 2017 funding requests
2. **Ongoing / Proposed Projects: 45 min** 
   * Scarborough – 019386.00 Bill, Carole
   * Biddeford-Saco Gap – Greg, Bob
   * Status Kennebunk – Wells – Marianne, Eric
   * Reports from Municipalities
3. **Outreach, amenities & Events – 5 min**
4. **Other Business?**  – **10 min**
5. **Next Meeting** – February 8, 2017
6. **Adjourn**